SOUTHERN ILLINOIS UNIVERSITY CARBONDALE
SCHOOL OF ART AND DESIGN
MFA APPLICANT FILE CHECKLIST

SCHOOL OF ART AND DESIGN ONLINE APPLICATION:

___ Visit [https://soadsiu.slideroom.com](https://soadsiu.slideroom.com) to complete online application to School of Art and Design.
($10 fee applies)

___ Cover Letter: Upload PDF file during above online application stating your intention to apply to a specific area and including a statement of present perspective on your work and your interest in pursuing graduate studies.

___ Resume: upload PDF file during above online application.

___ Letters of Recommendation: request at least three (3) references during above online application. Recommenders will be uploading the letters – not the applicant. **Upload here only, they do not need to upload them on Graduate School application site.**

___ UPDATE ON TRANSCRIPTS DUE TO COVID - **At this time we will accept unofficial transcripts for your application packets.** If you are admitted into the MFA program we will then need your Official Transcripts for your contracts and before you can register for classes. Please do not upload these, email them to Diane at dinman@siu.edu

Official Transcript: If **you are admitted** into the MFA Program you are required to have one (1) official transcript from each post-secondary school sent to the School of Art and Design. **Do NOT upload transcripts.**

Choose from the following options once you are required to send Official Transcripts in:

1. **Mail Sealed Official Transcripts:**
   Head of Graduate Studies
   SIUC School of Art & Design
   1100 S. Normal Avenue, mc 4301
   Carbondale, IL 62901

2. **Email Electronic (PDF) Official Transcripts:** dinman@siu.edu Note: SIU only accepts emailed transcripts that are sent password protected. Ask before you have them sent to make sure they are sent that way.

___ 15-20 digital samples of recent work: upload during online application above.
Images (up to 5MB each), Video (up to 250MB each), Audio (up to 30MB each), PDFs (up to 10MB each) and Models (Sketchfab). You may also link to media from YouTube, Vimeo and SoundCloud.

ADDITIONAL REQUIREMENTS FOR INTERNATIONAL STUDENTS:

___ Financial Statement Form: Must use SIU form. See directions on form.
Letter From Bank on Bank Letterhead.

Bank Statement.

Official TOEFL or Duolingo Report: sent from Educational Testing Service

Passport: Copy of current passport.

ADDITIONAL REQUIREMENTS FOR PERMANENT RESIDENT STUDENTS:

Official TOEFL Report: sent from Educational Testing Service

Permanent Resident Card: Copy of current card.

SIU GRADUATE SCHOOL ONLINE APPLICATION:

Visit gradschool.siu.edu to complete online application to SIUC Graduate School. Please do NOT request letters of recommendation through this application (see above).

Application fee of $65.00 paid online.

The online SIUC Graduate School application asks for additional items such as a biography, research statement, etc. that are not needed by this Art and Design department application.

All materials mailed should arrive to the appropriate addresses no later than February 15th.