

SOUTHERN ILLINOIS UNIVERSITY CARBONDALE
SCHOOL OF ART AND DESIGN
MFA APPLICANT FILE CHECKLIST

SCHOOL OF ART AND DESIGN ONLINE APPLICATION:

_____ Visit soadsiu.slideroom.com to complete online application to School of Art and Design.
(\$10 fee applies)

_____ **Cover Letter:** Upload PDF file during above online application stating your intention to apply to a specific area and including a statement of present perspective on your work and your interest in pursuing graduate studies.

_____ **Resume:** upload PDF file during above online application.

_____ **Letters of Recommendation:** request at least three (3) references during above online application. Recommenders will be uploading the letters – not the applicant. **Upload here only, not on Grad School application site.**

_____ **Official Transcript:** You are required to have one (1) official transcript from each post-secondary school sent to the School of Art and Design. **Do NOT upload transcripts.**
Choose from the following options:

1. **Mail Sealed Official Transcripts:**
Head of Graduate Studies
SIUC School of Art & Design
1100 S. Normal Avenue, mc 4301
Carbondale, IL 62901
2. **Email Electronic (PDF) Official Transcripts:** dinman@siu.edu Note: SIU does not accept transcripts from Clearing Houses. Ask before you have them sent if they use one.

_____ **15-20 digital samples of recent work:** upload during online application above.
Images (up to 5MB each), Video (up to 250MB each), Audio (up to 30MB each), PDFs (up to 10MB each) and Models (Sketchfab). You may also link to media from YouTube, Vimeo and SoundCloud.

ADDITIONAL REQUIREMENTS FOR INTERNATIONAL STUDENTS:

_____ **Financial Statement Form:** Must use SIU form. See directions on form.

_____ **Letter From Bank on Bank Letterhead.**

_____ **Bank Statement.**

_____ **Official TOEFL Report:** sent from Educational Testing Service

_____ **Passport:** Copy of current passport.

ADDITIONAL REQUIREMENTS FOR PERMANENT RESIDENT STUDENTS:

_____ **Official TOEFL Report:** sent from Educational Testing Service

_____ **Permanent Resident Card:** Copy of current card.

SIU GRADUATE SCHOOL ONLINE APPLICATION:

_____ Visit gradschool.siu.edu to complete online application to SIUC Graduate School.
Please do NOT request letters of recommendation through this application (see above).

_____ Application fee of \$65.00 paid online.

The online SIUC Graduate School application asks for additional items such as a biography, research statement, etc. that are not needed by this Art and Design department application.

All materials mailed should arrive to the appropriate addresses no later than February 15th.